

# LOANER REPLACEMENT PROGRAM ACCEPTANCE AGREEMENT

Because of the limited quantity of GradeMaster™ Solo scanners, the program is restricted to only those eligible Users who agree to the Terms and Conditions as stated below:

## Eligibility

A User is considered eligible by meeting all of the following requirements:

1. The User is a K-12 school or educational institution or an authorized representative of a school or educational institution.
2. The User currently leases one or more Scantron™ or NCS/Pearson™ test scanner (i.e., the User is on a “Loaner Program”) and will be able to produce a valid serial number for each scanner being replaced.
3. The User is located in the contiguous United States.

## Replacement of Current Scanners

1. This program is intended to replace existing Scantron™ or NCS™ loaner scanners in which the User provides a valid serial number.
2. Apperson will issue the use of one GradeMaster™ Solo for each loaner scanner being replaced.
3. In exchange for the free and full use of the GradeMaster™ Solo scanner(s), Users are expected to discontinue the ordering of answer sheets from Scantron, however, existing scan sheet supplies can and should be exhausted.
4. User agrees that the scanner(s) being replaced is a school- or departmentally-operated scanner available for the faculty at-large (i.e., is not for individual use) and that the GradeMaster™ Solo(s) replacing the scanner(s), will also be similarly used.
5. At no time may the GradeMaster™ Solo scanner(s) be moved to another school/building or district without the express written consent of Apperson.
6. Apperson will not collect and is not liable for the old loaned scanner being replaced by the GradeMaster™ Solo program.

## Ordering Scanner and Forms

1. Although Users are required to fill out an “order form,” they are not required to pay anything for use of the scanner(s). This is simply to ensure that all GradeMaster™ Solo scanners are put to good use.
2. The User is not required to purchase a specific amount of scan documents from Apperson. However, the User does agree to purchase any and all answer sheets, ballots, surveys, item analysis forms and compatible ink cartridges exclusively from Apperson to maintain free use and maintenance of the GradeMaster™ Solo scanner(s). Scan forms and supplies can be ordered 24/7 from our online catalogs by visiting our website, [www.appersonedu.com/forms](http://www.appersonedu.com/forms), or by calling a Customer Service Representative at 800.827.9219 between 7 a.m. and 5 p.m. Pacific Time.
3. Historically, Apperson has only increased the prices of answer sheets as a result of increases in raw materials such as paper. You can be assured this practice will continue and you will not experience unreasonable or erratic price changes while purchasing products from Apperson. At the time of this Agreement, Apperson’s advertised retail price for the most popular GradeMaster™ answer sheet, #25420, is \$33.50 per package of 500.
4. The User understands that the GradeMaster™ Solo is the property of Apperson Education Products and that if the User discontinues the use of the scanner(s); the User shall return the scanner(s) to Apperson.

## Technical Support and Maintenance Terms

1. Each GradeMaster™ Solo comes with unlimited free telephone and email support and maintenance for the lifetime of this agreement.

2. Issues that cannot be resolved by our Technical Support Staff via telephone and/or email may require that the scanner be returned for repair. If a scanner is required to be returned, Apperson will ship a replacement scanner in its place via Ground service free of charge. Apperson will also pay for the shipment of returning the damaged scanner.
3. The User is responsible for keeping the scanner's ink if the scanner is returned for repair. Replacement scanners will not ship with ink.
4. No scanner may be returned for repair without first receiving a Return Authorization from a Technical Support Specialist. Technical Support is available via email at [tsmsvc@appersonprint.com](mailto:tsmsvc@appersonprint.com) or by calling 800.827.9219 from 7 a.m. to 5 p.m. Pacific Time.
5. Routine maintenance is the responsibility of the User. Routine maintenance includes blowing dust off the sensors (recommended at least once annually) and re-calibrating the scanner (as needed). Scanner(s) may not be returned to Apperson for routine maintenance.
6. On-site training is not included, but it is typically not required. Please consult the Frequently Asked Questions available at [www.gmsolo.com](http://www.gmsolo.com) or contact Technical Support for assistance.

## LOANER REPLACEMENT PROGRAM ACKNOWLEDGMENT AND ORDER FORM

### Proof of Loaner Scanner Replacement

The Loaner Replacement Program is meant to replace existing Scantron™ or NCS/Pearson™ loaner scanners on your campus. Please provide the serial number for each Scantron™ or NCS/Pearson™ loaner scanner you wish to replace below. We will send you a replacement GradeMaster™ Solo for each serial number provided.

Scanner 1: \_\_\_\_\_  
                   Current Loaner Scanner Serial#                   Scanner Manufacturer (e.g. Scantron)                   Scanner Model If Known (e.g., 888P)

Scanner 2: \_\_\_\_\_  
                   Current Loaner Scanner Serial#                   Scanner Manufacturer (e.g. Scantron)                   Scanner Model If Known (e.g., 888P)

Scanner 3: \_\_\_\_\_  
                   Current Loaner Scanner Serial#                   Scanner Manufacturer (e.g. Scantron)                   Scanner Model If Known (e.g., 888P)

Scanner 4: \_\_\_\_\_  
                   Current Loaner Scanner Serial#                   Scanner Manufacturer (e.g. Scantron)                   Scanner Model If Known (e.g., 888P)

### Acknowledgement

I understand that once Apperson receives this Acknowledgment and Order Form they will begin processing my order to ship me a GradeMaster™ Solo scanner for each eligible serial number I have provided above. I agree to promptly start using my new scanner(s) after depleting my current supply of answer sheets, and affirm that I will use the scanner(s) in accordance with the Terms and Conditions of Use, which I have read and understood.

\_\_\_\_\_  
 \*Authorized Representative Name (Please Print)

\_\_\_\_\_  
 \*Authorized Representative Signature

\_\_\_\_\_  
 Authorized Representative's Title

\_\_\_\_\_  
 \*Phone

\_\_\_\_\_  
 \*Email

\_\_\_\_\_  
 \*School/Institution

\_\_\_\_\_  
 District

\_\_\_\_\_  
 \*Address 1

\*Scantron™ is a registered trademark of the Scantron Corporation. NCS™ is a trademark of NCS/Pearson, Inc.